

**2022 ECOSOC Humanitarian Affairs Segment (21-23 June) and
ECOSOC Meeting on the Transition from Relief to Development (20 June)
Information Note for Participants**

I. Information for Member States

The 2022 ECOSOC Humanitarian Affairs Segment (21-23 June) and the ECOSOC Meeting on the Transition from Relief to Development (20 June) will be held in the ECOSOC Chamber, UN Headquarters, through in-person formal meetings.

The meetings will be available (live and archived) on UN Web TV (<http://webtv.un.org>).

List of participants - representatives and alternates

Delegations are kindly requested to register the names of the representatives and alternates attending the ECOSOC Humanitarian Affairs Segment and the ECOSOC Meeting on the Transition from Relief to Development through the ECOSOC e-List of Participants module in [e-deleGATE](#), by 17:00 on **Friday, 17 June**. For those who do not have access to the e-deleGATE portal, please contact the e-deleGATE access administrators in your Mission. For inquiries regarding access to the e-List of Participants module in the e-deleGATE portal, please contact Mr. Paolo Dua (duap@un.org). Delegations are advised that only one list of participants will be issued at the end of the 2022 session of the Council, containing the names of the participants to all segments.

Please note that registering through e-List of Participants does not grant access to the premises for those without a valid UN grounds pass. To receive grounds passes, please read “II. Access to UNHQ” below.

General discussion and list of speakers

The general discussion of the Humanitarian Affairs Segment will be held on Tuesday morning, 21 June following the opening of the segment, and on Thursday, 23 June at 15:00. Requests for inscription on the list of speakers by Member States and observers should be submitted through the ECOSOC e-Speakers module in e-deleGATE. Inscriptions to the list of speakers will open at 10:00 on Monday, 13 June, and close by 17:00 on Friday, 17 June. The time limit set for general statements under the Segment is six minutes for speakers on behalf of groups and four minutes for individual delegations.

Intergovernmental organizations and the United Nations System, including funds, programmes, specialized agencies and regional commissions that do not have access to the ECOSOC e-Speakers module in e-deleGATE and wishing to inscribe on the list of speakers should send, in

writing, the full name and title of the speaker to the Office of the Secretary of the Council (c/o Mr. Paolo Dua, duap@un.org).

Interactive discussions

The high-level panel discussions of the Humanitarian Affairs Segment and the roundtables of the Meeting on the Transition from Relief to Development are intended for interactive discussion with the panel speakers, with brief interventions not exceeding three minutes for comments and questions by individual delegations and five minutes for those speaking on behalf of groups. Delegations wishing to request the floor during the interactive part of these meetings should indicate by pressing the microphone button.

Delegations are kindly requested to adhere to the indicated time limits for statements delivered in the room which will be strictly enforced. Full statements will be posted in the entry for the relevant meeting in the [UN Journal](#) and the [OCHA website for the 2022 ECOSOC HAS](#).

Interpretation

Interpretation in the six UN official languages will be available for all formal plenary meetings. To ensure proper interpretation into the UN official languages, delegations are requested to provide a written copy of their statement by e-mail to eStatements (estatements@un.org), in both PDF and Word, well in advance of the meeting, but no later than 2 hours before delivery, indicating the title and date of the meeting, and the name and delegation of the speaker.

Remarks that are in the form of talking points or drafts may be submitted to IS-UNHQ (is-unhq@un.org). Remarks sent to the IS email address will not be published or shared.

To enable accurate interpretation, please ensure the speaker speaks clearly and at a moderate pace.

Side events

A series of informal side events in virtual format will be organized from Monday 20 June to Friday 24 June. In addition, a limited number of hybrid side events with both in-person and virtual participation will be held in Conference Room 1 at lunchtime from Monday 20 June to Thursday 23 June. Other updates will be provided on the [HAS website](#).

All side event concept notes and registration information will be publicized online at <https://www.unocha.org/ecosoc-2022>. Additional guidance will be shared separately with side event organizers. We also encourage you to advertise and promote your event through your own means and contacts to attract as many interested participants as possible. The hashtag of the Humanitarian Affairs Segment is **#ECOSOCHAS**.

II. Access to UNHQ

Registration (request of UN grounds pass) of official delegations of Member States, observers and intergovernmental organizations, as well as specialized agencies and related organizations will be carried out by the Protocol and Liaison Service of the United Nations. To obtain UN grounds passes for delegations participating in the meeting in-person, permanent missions/offices are required to submit their registration requests by using the online eRegistration system, available through the e-deleGATE portal at <https://edelegate.un.int>, by the deadline of Thursday, 16 June. Delegations wishing to obtain information on the system may refer to the updated “Guidelines on eRegistration” and “Frequently asked questions” sections posted on the Protocol and Liaison Service website (www.un.org/dgacm/en/content/protocol/meetings).

Information for UN grounds pass holders

UN grounds passes issued by the UN in Geneva and New York (i.e. valid UN photo ID pass) will be **accepted for diplomats/Member States, UN staff, UN bodies and specialized agencies.**

Information for non-UN Grounds Pass holders

All others who wish to apply for a visitor pass for the duration of the ECOSOC Humanitarian Affairs Segment and the ECOSOC Meeting on the Transition from Relief to Development should send the following information to OCHA (ochaecosochas@un.org) by **17:00 on Wednesday, 15 June at the latest:**

- 1) Your name, email, telephone number and the name of your organization
- 2) The names, email addresses and telephone numbers of all participants from your organization who will be participating

Due to security procedures and protocol, requests for passes made after this date cannot be accepted.

Visitor Pass Collection

Visitor passes will be available for pick-up on the day of the ECOSOC Meeting on the Transition from Relief to Development (**Monday, 20 June**) and at the start of the first day of the Humanitarian Affairs Segment (**Tuesday, 21 June**). **A government-issued photo ID will be required by all visitors.** Please ensure that the name you use to register for the visitor pass matches the name on your government-issued photo ID. Entrance to UNHQ will be prohibited for those participants without an official photo ID. OCHA staff members will distribute visitor passes for registered participants **outside the 45th Street and 1st Avenue entrance on 20 June and 21 June, from 8:00 to 9:15.** If you are unable to pick up your pass during the

aforementioned time slot, please email ochaecosochas@un.org in order to make alternate arrangements.

Misplacement or loss of visitor pass

Participants are requested to keep their visitor passes for the entire duration of the 2022 Humanitarian Affairs Segment and the Meeting on the Transition from Relief to Development. In the case of loss, new passes cannot be issued, and participants will not be allowed to enter UNHQ.

Access to the ECOSOC Chamber

Delegations, Observers and UN System representatives may access the ECOSOC Chamber via the 2nd floor of the Conference Building.

Representatives of non-governmental organizations may access the ECOSOC Chamber via the 3rd floor of the Conference Building.

[Map of UNHQ](#)