

Yemen Humanitarian Fund (YHF) Strategy Paper – 2018 1st Reserve Allocation



Humanitarian
Pooled Fund

ALLOCATION STRATEGY PAPER – 1st RESERVE ALLOCATION (June 2018)

A. Overview

- The objective of this Reserve Allocation is to support Clusters' priority preparedness activities.
- The overall requirements of the Preparedness Plan are at US\$100 million with a financial gap amounting to more than \$63 million.
- The Allocation Paper provides strategic and technical direction and a timeline for the allocation process. The "Reserve Allocation" modality has been chosen to accelerate the processes considering the needs on the ground.
- Only proposals that are in-line with the Preparedness Plan and previously coordinated and discussed with the Clusters will be considered. Partners must have the capacity to immediately start the activities as soon as the Grant Agreement is signed which includes pre-financing capacity.
- Given the urgency and the very specific nature of preparedness activities, only proposals by YHF-eligible partners with proven large-scale procurement capacities, existing supply-chain channels and existing contractual arrangements with vendors will be considered. Any procurement under the Preparedness Plan will be made available for all Cluster partners as per the approved assistance and delivery modalities.

B. Allocation Strategy and Rational

a. Preparedness Plan 2018

Clusters have identified their minimum preparedness requirements that the 1st YHF Reserve Allocation 2018 will support:

| Cluster | Preparedness Requirements | Financial Gap |
|---|---------------------------|-------------------|
| S/NFI CCCM (Shelter/Non-Food-Items/ Camp Coordination and Camp Management) | 6,566,700 | 6,566,700 |
| Protection | 4,135,462 | 4,083,588 |
| Health | 30,000,000 | 4,000,000 |
| FSAC (Food Security and Agriculture) | 20,750,000 | 20,750,000 |
| WASH | 10,174,402 | 7,000,000.00 |
| Nutrition | 12,900,000 | 5,000,000 |
| Education | 1,910,000 | 1,910,000 |
| EECR (Emergency Employment and Community Rehabilitation) | 2,500,000 | 2,500,000 |
| RMMS (Refugees and Migrants Multi-Sector) | 7,000,000 | 7,000,000 |
| Logistics | 3,967,125 | 3,967,125 |
| ETC (Emergency Telecommunication Cluster) | 667,800 | 667,800 |
| Grand total | 100,571,489 | 63,445,213 |

C. YHF Strategic Priorities and Activities

Based on the current situation assessment, within the overall framework of the Humanitarian Response Plan (HRP) and more specifically the Preparedness Plan 2018, the HC has decided to launch the 1st Reserve Allocation in 2018.

The Allocation will be open to partners with extensive and current experience in large-scale procurement, positioning and existing procurement arrangements and the capacity, to procure supplies for all Cluster partners.

The Reserve Allocation strategy is aligned to the main objectives of the Preparedness Plan developed by the Yemen Humanitarian Country Team, to strategically identify preparedness gaps in Yemen. Interventions, forecasted until the end of 2018 only, are limited to:

- Mapping of existing partner capacity and need for scale up under the worst-case scenario. To address potential access constraints, Clusters have focused on national partners.
- Expanding and decentralizing warehouse capacity to improve reach to potentially affected areas.
- Streamlining of procurement, transportation and storage of essential relief items in coordination with the Logistics Cluster.

This Reserve Allocation, focusing on preparedness activities, will be complemented by a standard allocation in July 2018, targeting the first-line response of the re-prioritised HRP 2018.

D. Priority locations

This YHF Reserve Allocation will focus on governorates foreseen to be most impacted as considered in the Preparedness Plan. These include but are not limited to Aden, Hudaydah, Sa'ada, Hajjah, Taizz, and Sana'a.

E. Prioritization of Projects and Eligibility

Projects that are submitted within the **deadline of 24 June 2018, 13:00 Sana'a time**, will be reviewed by the Clusters and OCHA's Humanitarian Financing Unit (HFU) using a simplified scorecard and through a technical review committee.

YHF eligible partners must align their project proposals with the Preparedness Plan 2018, the priorities outlined in this allocation strategy and the technical recommendations provided by the Clusters. YHF partners will have to report on a regular basis to the Clusters and actively participate in the coordination mechanisms in Sana'a and at field level.

Projects should have received prior endorsement by the Cluster and include a distribution plan explaining and, where possible, identifying national or international partner organisations who might support these activities in the preparedness stage.

YHF partners will be authorised to keep the stocks procured under this allocation until the end of the project period. YHF partners can further be authorized, at their own cost and upon a decision taken by the HCT in consultation with the Inter-Cluster-Coordination Mechanism (ICCM), to use the items procured under this allocation to meet emerging humanitarian needs not covered under the Preparedness Plan.

YHF partners are authorized, to submit multi-clusters proposals when there is a clear added value from a procurement and logistic perspective.

Project duration should be until 31 December 2018 maximum.

F. Timeline and Procedures

This YHF Reserve Allocation Strategy is published by the HC on Thursday, 14 June 2018. From this day, **eligible humanitarian organisations have until 24 June 2018 (13:00 Sana'a time) to submit project proposals** through the YHF online Grants Management System (GMS), accessible at <https://cbpf.unocha.org/>.

| Key Date | Phase | Step | What | Who |
|----------|-------------|---|---------------------------------------|----------|
| Done | Preparation | Cluster feedback on draft Allocation Strategy | Draft Allocation Strategy | CC, OCHA |
| 13 June | | Advisory Board meeting and cluster presentation | Presentation of the Preparedness Plan | HC, AB |
| 14 June | | Allocation Strategy endorsed | Allocation Strategy | HC, AB |

| | | | | |
|-------------------------|--|--|---|----------------------------------|
| 16 June | | Launch of Allocation in the GMS | Allocation open | OCHA |
| 24 June | Proposal Development and Review | Proposal submission deadline 24. June 13:00 Sana'a time | Proposals | Partners |
| 24-27 June ¹ | | Technical and financial review | Technical review of projects; feedback to partners | Technical Review Committee, OCHA |
| 25-28 June | | Proposal revision and adjustments | Partners address feedback, OCHA final clearance | Partners, OCHA |
| 28-30 June | Approval | Grant Agreement (GA) preparation, HC and Partners signatures | GA prepared/start date agreed with Partners, HC approved project, Partners signs / start of eligibility | OCHA |
| 1 July | Disbursement | Grant Agreement final clearance and first disbursement | GA cleared and signed | OCHA |

G. Contact Information

OCHA Humanitarian Financing Unit Contacts

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H. Complaints Mechanism

YHF stakeholders with insufficiently addressed concerns or complaints regarding YHF processes or decisions can at any point in time contact the OCHA Head of Office or write to yemenhpfcomplaints@un.org with these concerns. Complaints will be compiled, reviewed and raised with the HC, who will then take a decision on necessary action(s). The HC will share with the Advisory Board any such concerns or complaints and actions taken thereof.

Annex 1: YHF Budget preparation guidelines

Annex 2: Activities overview

¹ End of Financial and technical review will depend on the number of proposals received and final funding allocation.